

# UTILITY DATA DOWNLOAD GUIDE

SDGE AND UTILITYAPI.COM

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## Guide for Downloading Energy Usage Data From SDGE

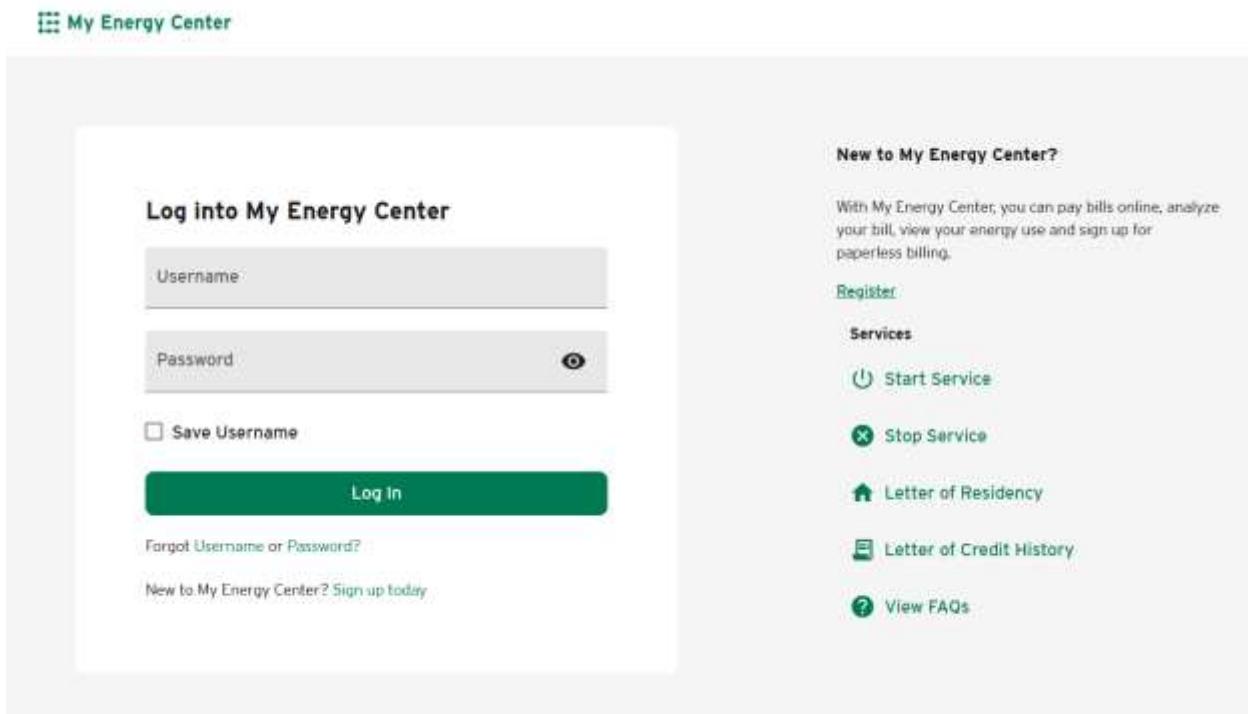
### **SDGE My Energy Center Log In/ Registration Instructions**

Navigate to <https://www.sdge.com/>

Click on **Login** in the home page



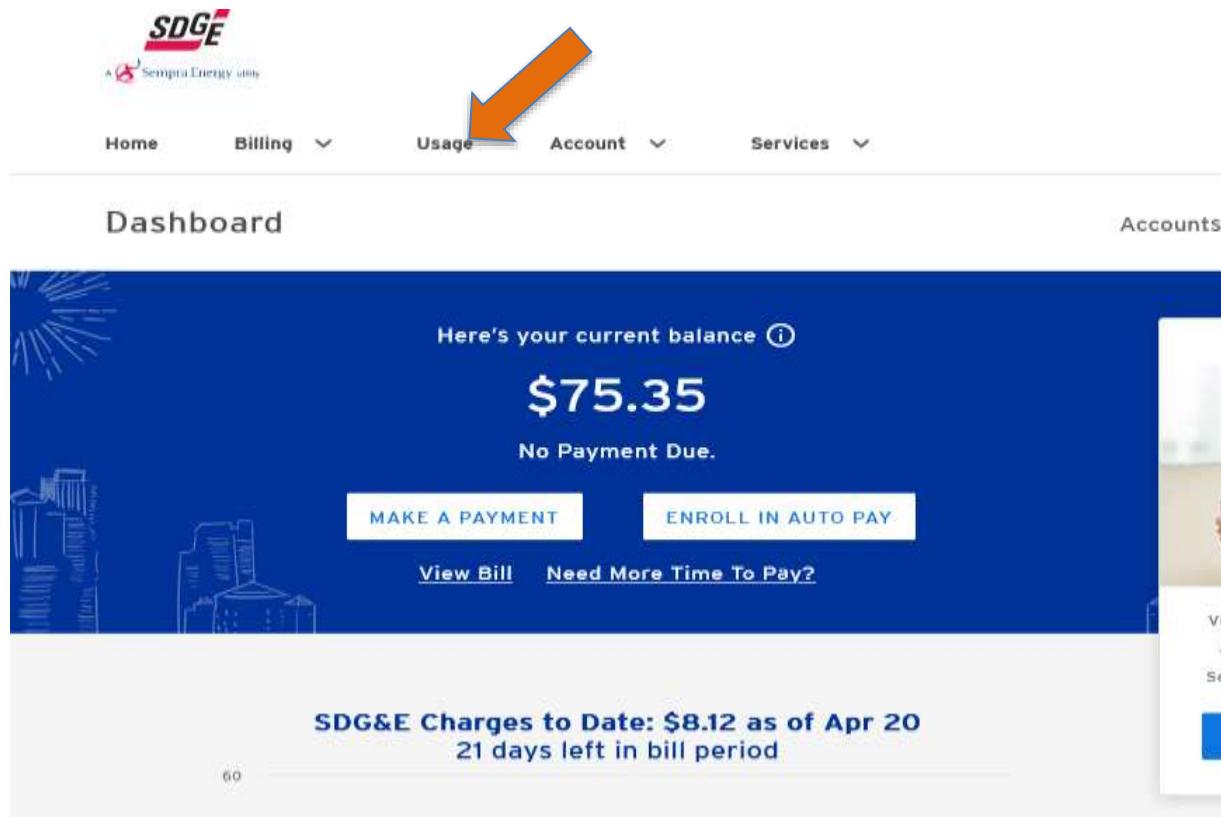
Please register if new to SDGE My Energy Center or enter your **Username** and **Password** in the spaces provided for registered users. If you have two factor authentication activated, you will be asked to enter in a code that is sent to the email or phone number you have on file.



## Guide for Downloading Energy Usage Data From SDGE

### Green Button Data Download Instructions

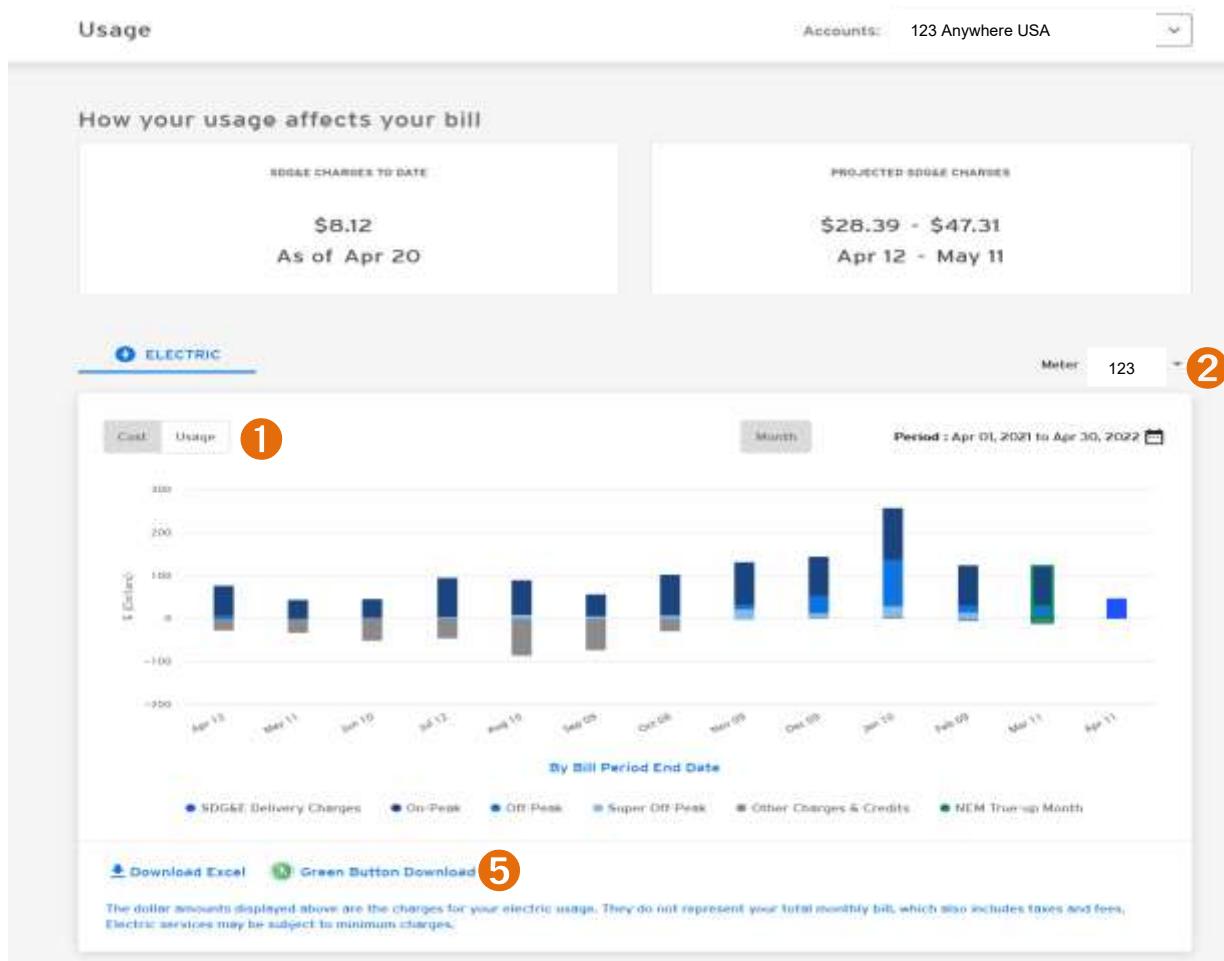
After successful log in, you will see your dashboard.  
Click on the Usage tab at the top of the dashboard.



## Guide for Downloading Energy Usage Data From SDGE

You can download your usage data from your Usage Page.

1. Select **Usage** from the button on the left side of the page.
2. Select your electric and/or gas **Meter** from the drop down menu on the right side of the page.
3. Scroll down to the bottom of the page.
4. In the bottom left corner, you will see button for **Download Excel** and **Green Button Download**.
5. Click on **Green Button Download** to download data.



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6. Set the date in the drop-down tab to download as many months of data as possible. Twelve (12) full months of data is preferred but one month of usage data is needed if available.
7. Under the **Select Format** heading, click **.csv** button (this step applies to electric meters only), then click download
8. Under the **Select Format** heading, click **.xml** button, then click download (this step applies to both gas and electric meters for customers with both types of meters)
9. Repeat steps 1-8 for each meter that services the property, gas and electric.

Close

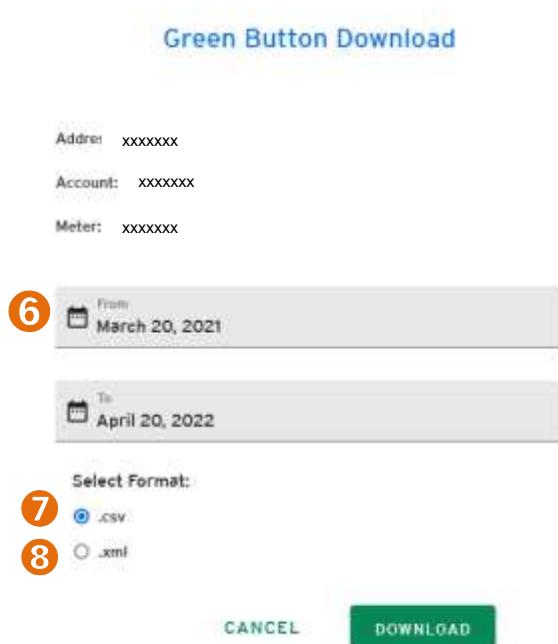
**Green Button Download**

Address: xxxxxxxx  
Account: xxxxxxxx  
Meter: xxxxxxxx

**6**

**7**  **.csv**  
**8**  **.xml**

**CANCEL** **DOWNLOAD**

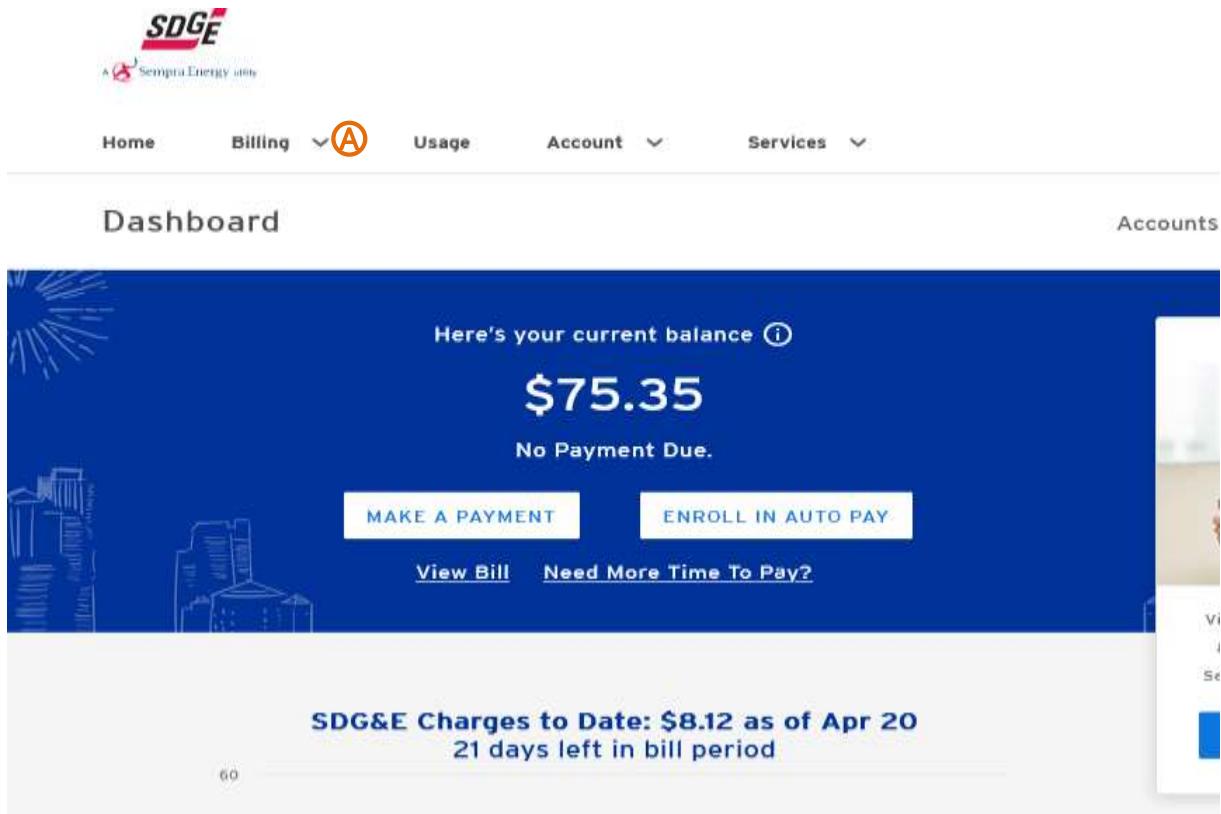


## Guide for Downloading Energy Usage Data From SDGE

### SDGE Utility Bill Download Instructions

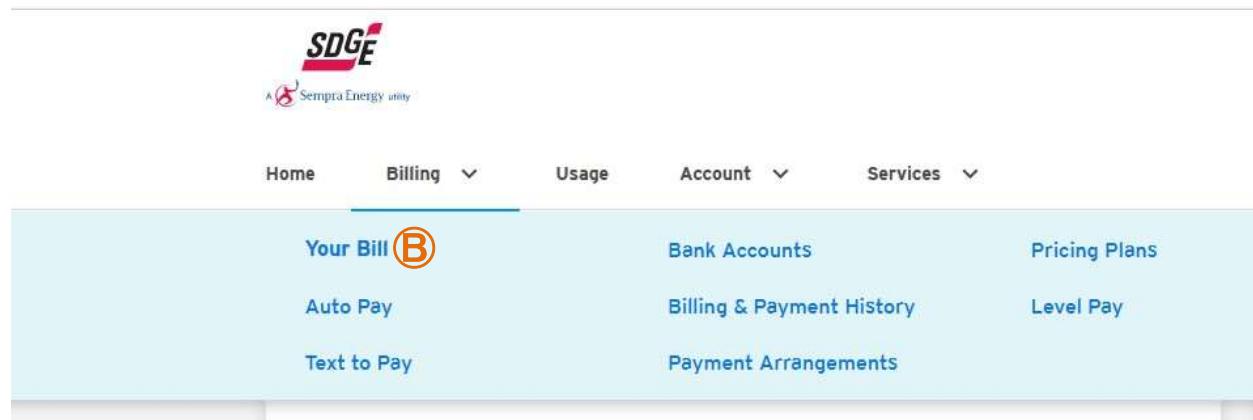
Next document needed is a .pdf copy of your bills

- A. Click on Billing drop down menu at the top right of your dashboard.



The screenshot shows the SDGE dashboard. At the top, there is a navigation bar with links for Home, Billing, Usage, Account, and Services. The 'Billing' link is highlighted with a red circle containing the letter 'A'. Below the navigation bar, the word 'Dashboard' is centered. To the right, there is a link 'Accounts'. The main content area features a large blue background with a sun icon on the left. In the center, it says 'Here's your current balance' with an info icon, followed by '\$75.35' in large white text. Below that, it says 'No Payment Due.' In the center of the blue area, there are two buttons: 'MAKE A PAYMENT' and 'ENROLL IN AUTO PAY'. Below these buttons are links 'View Bill' and 'Need More Time To Pay?'. At the bottom of the main content area, it says 'SDG&E Charges to Date: \$8.12 as of Apr 20' and '21 days left in bill period'. On the right side of the dashboard, there is a sidebar with a small image and some text.

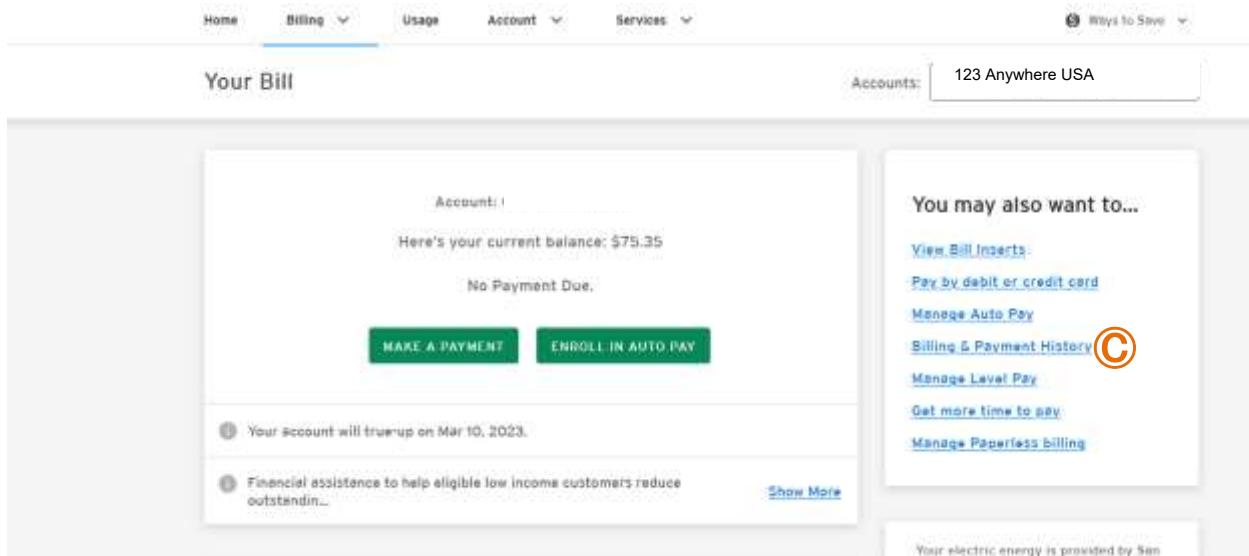
- B. Click on **Your Bill** from the **Billing** drop down menu.



The screenshot shows the 'Billing' sub-menu. The 'Your Bill' link is highlighted with a red circle containing the letter 'B'. Other links in the sub-menu include 'Bank Accounts', 'Pricing Plans', 'Auto Pay', 'Billing & Payment History', 'Level Pay', 'Text to Pay', and 'Payment Arrangements'. The background of this menu is light blue.

## Guide for Downloading Energy Usage Data From SDGE

C. Click on the link for **Billing & Payment History** from the menu on the right side of the screen.



Home    **Billing**    Usage    Account    Services     Accounts: 123 Anywhere USA

Your Bill

Account: 123 Anywhere USA

Here's your current balance: \$75.35

No Payment Due.

**MAKE A PAYMENT**    **ENROLL IN AUTO PAY**

① Your account will true-up on Mar 10, 2023.

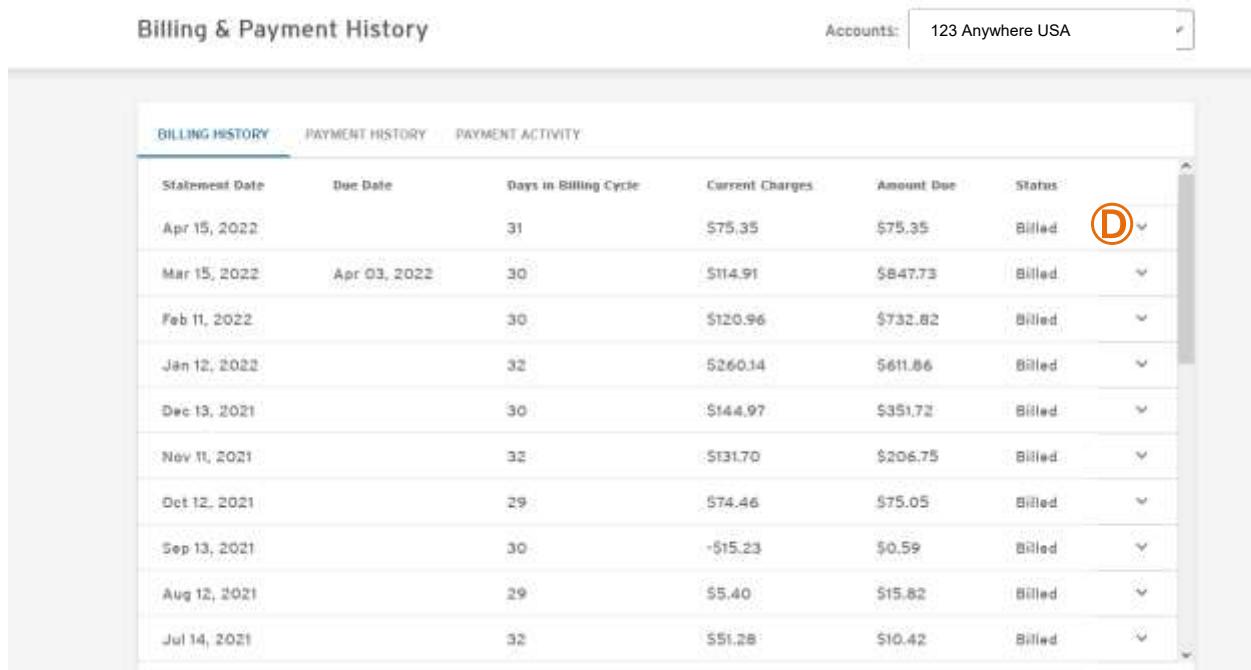
② Financial assistance to help eligible low income customers reduce outstanding... [Show More](#)

You may also want to...

- [View Bill Inserts](#)
- [Pay by debit or credit card](#)
- [Manage Auto Pay](#)
- [Billing & Payment History](#)** (C)
- [Manage Level Pay](#)
- [Get more time to pay](#)
- [Manage Paperless Billing](#)

Your electric energy is provided by San

D. Click on the drop down menu arrow on the right side of the screen to display your bill



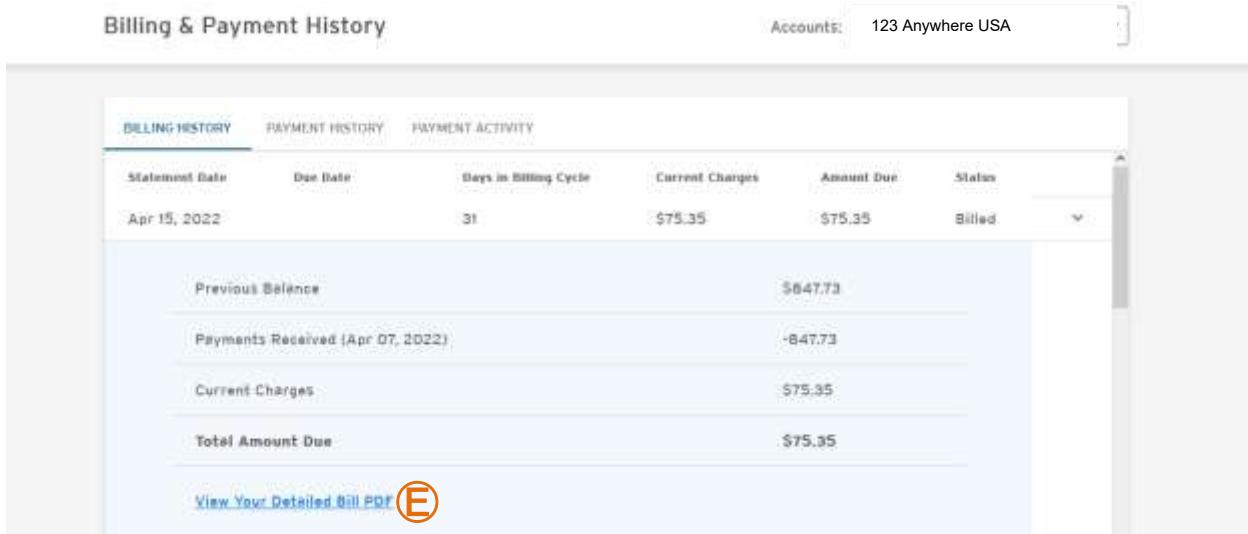
Billing & Payment History

Accounts: 123 Anywhere USA

BILLING HISTORY	PAYMENT HISTORY	PAYMENT ACTIVITY			
Statement Date	Due Date	Days in Billing Cycle	Current Charges	Amount Due	Status
Apr 15, 2022		31	\$75.35	\$75.35	Billed
Mar 15, 2022	Apr 03, 2022	30	\$114.91	\$847.73	Billed
Feb 11, 2022		30	\$120.96	\$732.82	Billed
Jan 12, 2022		32	\$260.14	\$611.86	Billed
Dec 13, 2021		30	\$144.97	\$351.72	Billed
Nov 11, 2021		32	\$131.70	\$206.75	Billed
Oct 12, 2021		29	\$74.46	\$75.05	Billed
Sep 13, 2021		30	-\$15.23	\$0.59	Billed
Aug 12, 2021		29	\$5.40	\$15.82	Billed
Jul 14, 2021		32	\$51.28	\$10.42	Billed

## Guide for Downloading Energy Usage Data From SDGE

### E. Click on the link **View Your Bill PDF**



The screenshot shows the SDGE Billing & Payment History screen. At the top, it displays 'Billing & Payment History' and 'Accounts: 123 Anywhere USA'. Below this is a table with columns: Statement Date, Due Date, Days in Billing Cycle, Current Charges, Amount Due, and Status. The data for the current statement is: Statement Date - Apr 15, 2022, Due Date - Apr 22, 2022, Days in Billing Cycle - 31, Current Charges - \$75.35, Amount Due - \$75.35, and Status - Billed. Below the table is a summary of charges:

Previous Balance	\$647.73
Payments Received (Apr 07, 2022)	-\$47.73
Current Charges	\$75.35
Total Amount Due	\$75.35

At the bottom of the summary, there is a link 'View Your Detailed Bill PDF' with a circled letter 'E' next to it.

### F. Click on the folder icon on your computer's menu bar to download the file. Save the .pdf file to the folder of your choice

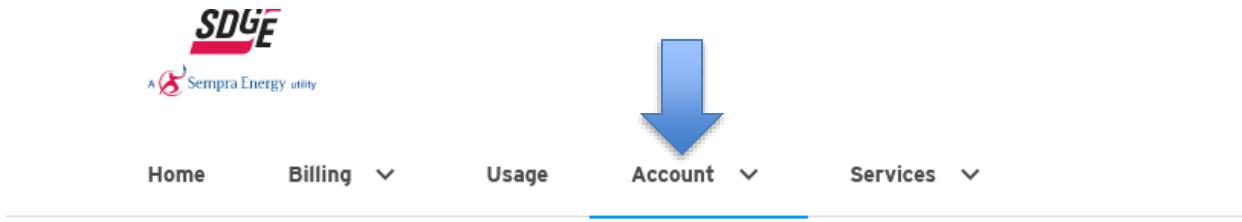


### G. Return to the Billing & Payment History Screen and repeat the download process detailed in steps D-F for as many of the most recent months of Bills available, up to twelve (12) months of Bills

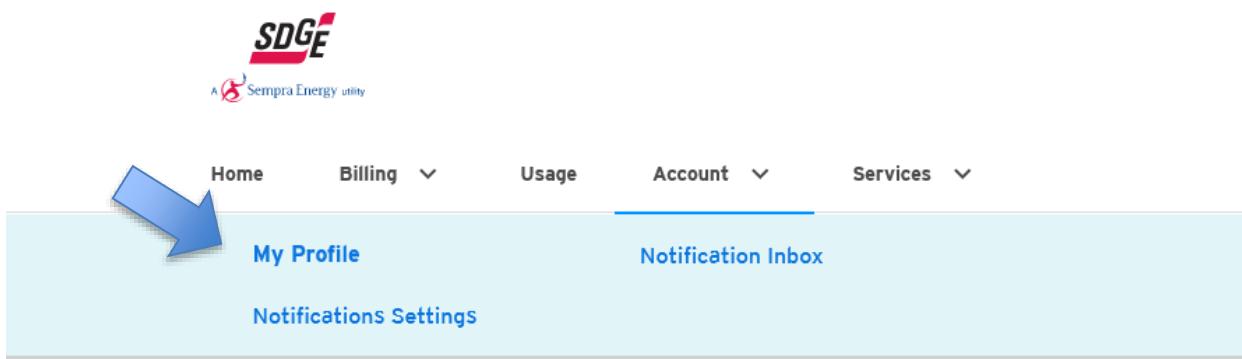
## Guide for Downloading Energy Usage Data From SDGE

### Turn Off SDGE 2 Step Verification

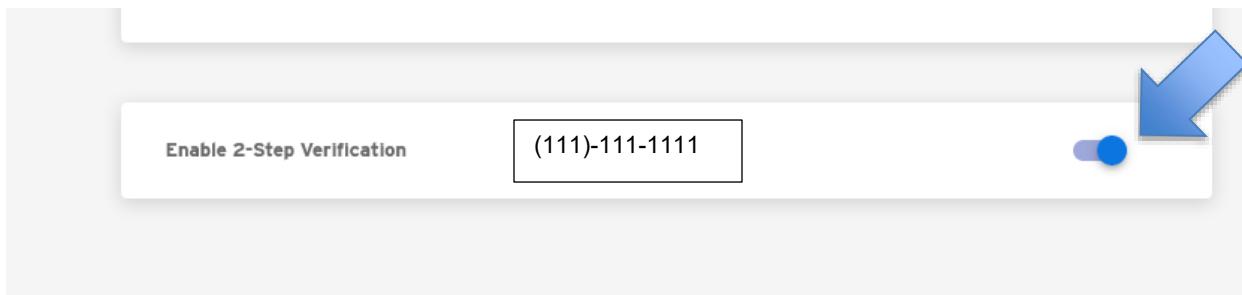
Turn 2 Step Verification off or on by clicking on **Account** in menu bar.



Then select **My Profile** from the drop down menu.

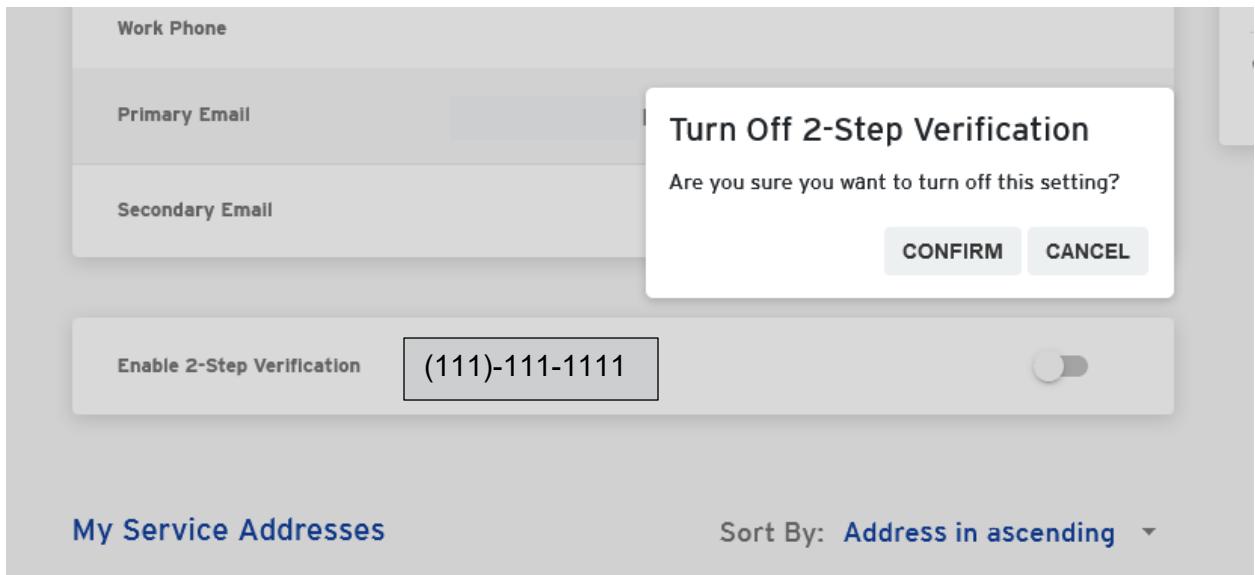


Scroll to the **Enable 2-Step Verification** section and click on the blue button on the right side of the screen to turn off the 2 Step Verification.



## Guide for Downloading Energy Usage Data From SDGE

Click on Confirm in the pop up menu.



You have turned off the 2 Step Verification.

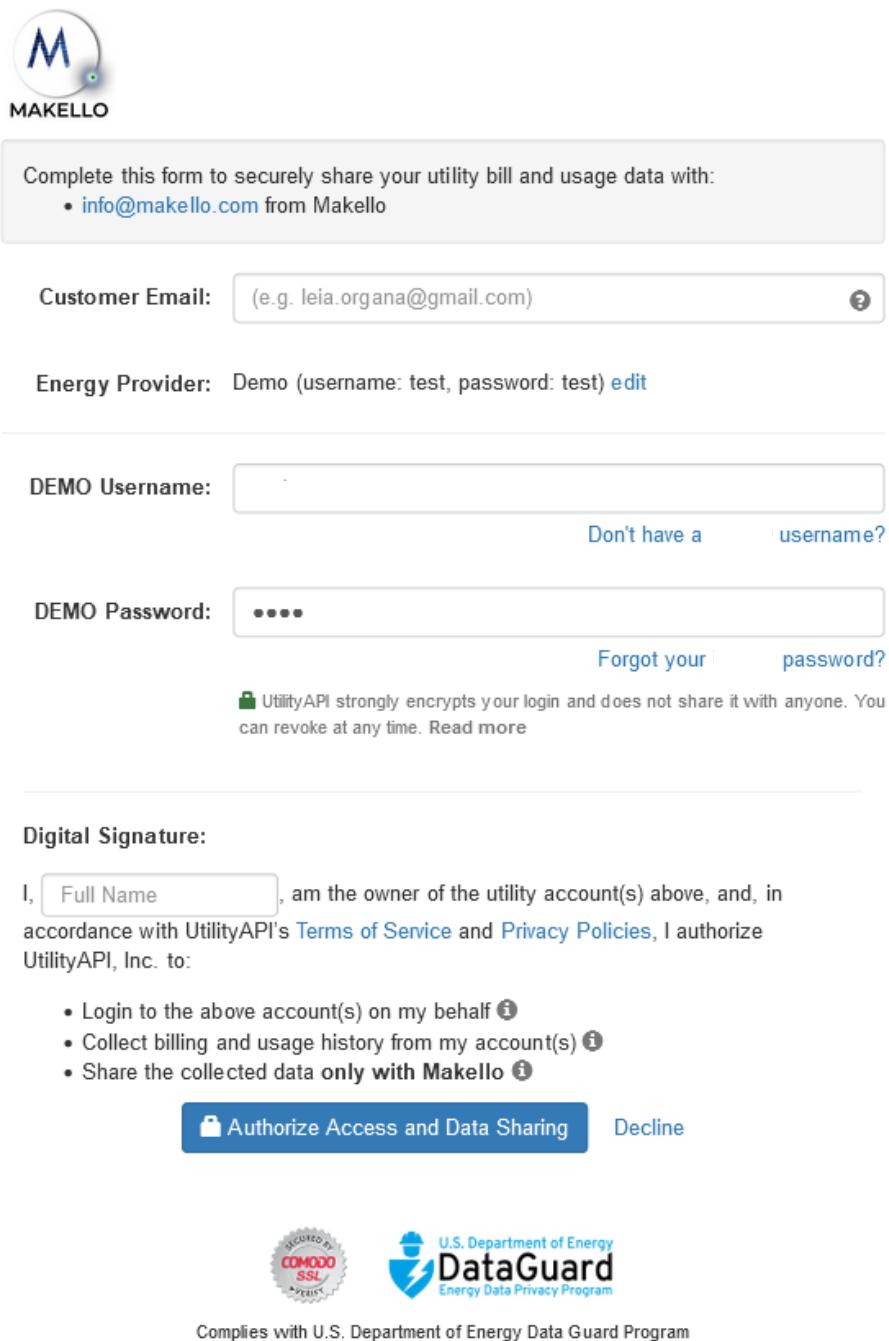
To Turn 2 Step Verification back on, simply return to your **Account**, select **My Profile**, scroll down to **Enable 2-Step Verification** and click on the grey button on the right side of the screen, click on **Confirm**.

## Guide for Downloading Energy Usage Data From SDGE

### Authorization of Utility API Data Request via Link

Please click on the Utility API Authorization link provided by Makello in the email.

You should be brought to a screen similar to the picture below. Please provide the requested information to authorize the utility data collection.



The screenshot shows a web form for authorizing utility data collection. At the top is the Makello logo (a stylized 'M' inside a circle) and the word 'MAKELLO'. Below it is a text box containing instructions: 'Complete this form to securely share your utility bill and usage data with:' followed by a bullet point: '• [info@makello.com](mailto:info@makello.com) from Makello'. The main form area has fields for 'Customer Email:' (with placeholder '(e.g. leia.organa@gmail.com)') and 'Customer Password:' (with placeholder '\*\*\*\*\*'). Below these are fields for 'Username:' (labeled 'DEMO Username') and 'Password:' (labeled 'DEMO Password'). To the right of the 'Username:' field is a link 'Don't have a username?'. To the right of the 'Password:' field is a link 'Forgot your password?'. A note below the password field states: 'UtilityAPI strongly encrypts your login and does not share it with anyone. You can revoke at any time. [Read more](#)' with a lock icon. At the bottom is a section for a 'Digital Signature:' with a text input field containing 'I, [REDACTED] Full Name [REDACTED], am the owner of the utility account(s) above, and, in accordance with UtilityAPI's [Terms of Service](#) and [Privacy Policies](#), I authorize UtilityAPI, Inc. to:'. Below this is a list of three items: 'Login to the above account(s) on my behalf [i](#)', 'Collect billing and usage history from my account(s) [i](#)', and 'Share the collected data **only with** Makello [i](#)'. At the bottom are two buttons: a blue 'Authorize Access and Data Sharing' button with a padlock icon and a 'Decline' button.

Complete this form to securely share your utility bill and usage data with:

- [info@makello.com](mailto:info@makello.com) from Makello

**Customer Email:** (e.g. leia.organa@gmail.com)

**Customer Password:** \*\*\*\*\*

**DEMO Username:** [REDACTED]

**DEMO Password:** [REDACTED]

Don't have a [username?](#)

[Forgot your password?](#)

 UtilityAPI strongly encrypts your login and does not share it with anyone. You can revoke at any time. [Read more](#)

**Digital Signature:**

I, [REDACTED] Full Name [REDACTED], am the owner of the utility account(s) above, and, in accordance with UtilityAPI's [Terms of Service](#) and [Privacy Policies](#), I authorize UtilityAPI, Inc. to:

- Login to the above account(s) on my behalf [i](#)
- Collect billing and usage history from my account(s) [i](#)
- Share the collected data **only with** Makello [i](#)

 [Authorize Access and Data Sharing](#) [Decline](#)

Complies with U.S. Department of Energy Data Guard Program  
Powered by [UtilityAPI](#) | [Terms of Service](#) | [Privacy Policy](#) | [Contact](#)

## Guide for Downloading Energy Usage Data From SDGE

You should receive an authorization receipt similar to the picture below after authorization has been completed.



Print

### Authorization Receipt

Powered by [UtilityAPI](#)

**Current status:** Verified [Continue ➔](#)

**Confirmation #:** 2673497775

**Authorization date:** Apr. 17, 2024, 10:46 am

**Expires:** On Demand (or automatically 2.9 years from now) expire now?

**Authorized by:** Makello ([info@makello.com](mailto:info@makello.com)) emailed a copy of this receipt

**Utility:** Demonstration Utility (DEMO)

**Access method:** Login Credentials

**Authorized actions:**

- Login to the above account on my behalf [i](#)
- Collect billing and usage history from my account(s) [i](#)  
  ↳ Waiting for parse jobs to start...
- Share the collected data only with Makello [i](#)

[Continue ➔](#)



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To revoke access, [click here](#)

## Guide for Downloading Energy Usage Data From SDGE

If your SDGE account has two-step verification, you should then receive a two-step verification code from SDGE sent via text message. Please enter the code in the space provided. An example of the screen where you enter the two-step verification code provided in the image below.

**Code Request**

Please enter the multi-factor code sent by your utility.

**Enter code here:**

(e.g. 123456)

Enter the code sent by your utility.

**Submit**

[Continue without entering](#)

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## Guide for Downloading Energy Usage Data From SDGE

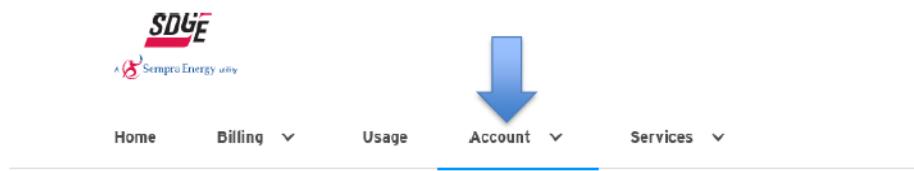
Alternatively, you may manually deactivate and reactivate the multi-step verification for your SDGE by following the steps below.

Please note: 2 Step Verification must be completed prior to authorizing Utility API data collection.

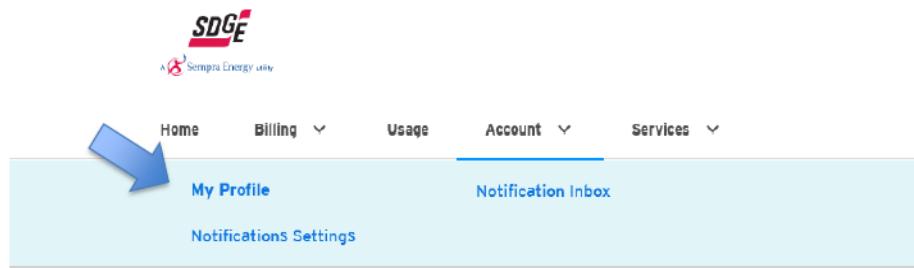
### Guide for Downloading Energy Usage Data From SDGE

#### SDGE 2 Step Verification

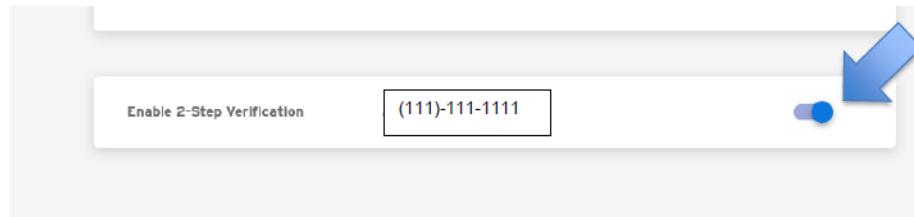
Turn 2 Step Verification off or on by clicking on Account in menu bar.



Then select My Profile from the drop down menu.



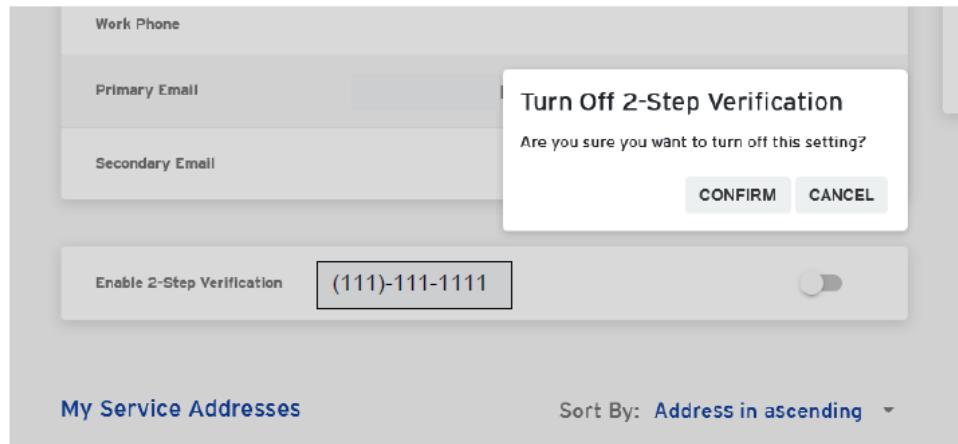
Scroll to the **Enable 2-Step Verification** section and click on the blue button on the right side of the screen to turn off the 2 Step Verification.



## Guide for Downloading Energy Usage Data From SDGE

### Guide for Downloading Energy Usage Data From SDGE

Click on Confirm in the pop up menu.



You have turned off the 2 Step Verification.

To Turn 2 Step Verification back on, simply return to your **Account**, select **My Profile**, scroll down to **Enable 2-Step Verification** and click on the grey button on the right side of the screen, click on **Confirm**.

## Guide for Downloading Energy Usage Data From SDGE

### **Utility API Data Collection Refresh Historical Data**

When Utility API Refreshes Data via a new collection, you may receive a message informing you of the activity on your account.

**Please review your recent My Energy Center login.**

Please review your recent My Energy Center login.

#### **Why are you receiving this email?**

We take the safety and security of your information very seriously. Our security measures include notifying you when:

- You use a computer or device for the first time
- You use a new browser or clear your cookies
- Someone else logs into your My Energy Center profile
- You may use billing apps or software that access My Energy Center on your behalf\*

\*If you received this notification but have not recently logged in to My Energy Center, please consider whether you use any personal finance apps or software that may be accessing your My Energy Center profile for billing information.

#### **Login and Device Details**

Please note you may receive a few more emails from us until our system recognizes your devices.

Device: Windows

Browser: Edge

Location:

Login time: 01/31/2026 09:33 AM

If the login details above match your My Energy Center activity, you can disregard this notice. If you received this notification but have not recently logged in to My Energy Center, please consider [changing your password](#) or contact us at 1-800-411-7343 for assistance.

It's important to keep you in the loop so we can work together to ensure the protection of your account information.

Thank you,  
SDGE

This is an automatically generated email. Please do not reply to this message.